To: SPU Faculty and Staff

Fr: Becky Tindall, Interim Human Resources Director

Re: Annual Security and Fire Safety Report

Welcome to Seattle Pacific University

Seattle Pacific University is committed to creating and maintaining a safe working and living environment for the students, faculty and staff of the University. However, because no security system can eliminate all risk, it is expected that each member of the SPU community contribute to campus safety.

Your Right to Know

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (referred to as the "Clery Act") is part of the Higher Education Act. It requires institutions of higher education that receive federal financial aid to report specified crime statistics on college campuses and to provide other safety and crime information to members of the campus community.

The Higher Education Act requires colleges and universities to:

- publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements;
- disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms;
- provide "timely warning" notices of those crimes that have occurred and "pose an ongoing threat to students and employees;"
- describe the University's missing student notification policy that allows students to confidentially register a contact person and missing student notification procedures;
- disclose in a public crime log "any crime that occurred on campus. . . or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department
- describe the University's emergency response and evacuation procedures including how the institution will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to safety of students or staff occurring on the campus;
- publish an annual fire safety report that includes fire statistics and maintain a fire log

Availability of Annual Security and Fire Safety Report

The most recent version of SPU's Annual Security and Fire Safety Report is available on the SPU website at http://spu.edu/administration/office-of-safety-security/security-fire-safety-report. If you would like to receive a print version of this report, you can stop by the Office of Safety and Security at 601 West Emerson Street, Seattle, WA 98119, or you can request that a copy be mailed to you by calling 206-281-2922.

SPU's Annual Security and Fire Safety Report contains information regarding campus security and personal safety, including topics such as: crime prevention, fire safety, crime reporting policies, disciplinary procedures and other matters of importance related to security and safety on campus. The Annual Security and Fire Safety Report also contains information for the three previous calendar years about fires that occurred in on-campus student housing facilities and reported crimes that occurred on campus, at off-campus locations controlled by SPU, or at nearby public property.